



**CITY OF WALESKA
COUNCIL MEETING MINUTES
September 22, 2025**

Present: Mary Helen Lamb - Mayor
Dennis Cochran - Pro Tem
Eddie Blackwell - Councilmember
Kristi Bosch - Councilmember
Peter Brown - Councilmember
Logan Patrick - Councilmember
Kim Kirsch - City Clerk/City Manager
Lamar Rogers - Engineer
Madison Tucker - City Attorney

Absent: Michael Greene – Councilmember, John Meier – City Attorney

- Item 1: Call to Order**
Mayor Mary Helen Lamb called the meeting to order, with a quorum present.
- Item 2: Pledge of Allegiance/Invocation**
Mayor Lamb led the Pledge to the Flag.
- Item 3: Five Minute Public Hearing**
None
- Item 4: Consideration to Approve Regular Council Meeting Minutes September 8, 2025**
Mayor Mary Helen Lamb asked for a motion to approve the Regular Council Minutes for September 8, 2025. A motion was made by Councilmember Brown, seconded by Councilmember Cochran, and approved by all members present.
- Item 5: Neptune Meter/Delta Municipal Supply Co. – Presentation**
Mr. Kethley and Mr. Rahman gave a presentation to city council for Neptune water meters. The council needs to weigh the need for a new meter system. Currently the water loss has been holding at what is considered an acceptable percentage per the city engineer.

Item 6: Discuss City Loans

Mrs. Kirsch provided the council with a copy of a breakdown of the city's current loans. At present the city has two outstanding GEFA loans. The first loan has a current balance of \$144,180.79 and this loan is for the installation of approximately 10,274 LF of 10-inch water line and approximately 3,200 LF of 8-inch water line to replace existing cement asbestos pipe along GA HWY 140. The second loan has a current balance of \$979,670.21 and this loan includes replacement of approximately 6,500 LF of 10-inch water lines, hydrants, valves, pipes, and related appurtenances.

Item 7: Audit Engagement Letter

Mrs. Kirsch provided the council with a copy of the audit engagement letter from Murphy CPA. In the letter it states Murphy CPA can charge "up to" \$20,000.00. December 31st is the deadline for submitting the audit. The City of Waleska has had to ask for several extensions in recent years. The city does not want to be put in a position this year to request another extension. The council decided to have the city attorney edit the engagement letter to reflect that every day after December 1st that the audit is not completed by Murphy CPA that the city can deduct \$1,000.00 until the audit is completed. This is to ensure that the city has a completed audit by December 1st, 2025. Mrs. Kirsch updated the council that the new financial consultant with JAT Consulting reached out to Murphy CPA three weeks ago to request a list of items needed for the audit. Mrs. Kirsch and all office staff at the city have worked diligently to provide those to JAT so hopefully the audit will be smooth and completed ahead of time.

Item 8: Water Report

- Mr. Rogers updated the council of an audit that requires the city's attention. Mr. Rogers has an extensive list of items that he will need assistance with. Mr. Lumpkin and Mrs. Kirsch will jump in on this list/audit in the coming weeks to ensure the city meets the deadline.
- Mrs. Kirsch received a call last week from Pittsburg Tank and Tower Group letting her know that it is time for the 5-year inspection of all water tanks. This company has performed the inspection in the past using ROV technology. The total cost for inspection of all three tanks is \$3,180.00. A motion was made to approve these inspections by Councilmember Brown, seconded by Councilmember Cochran and approved by all members present. Mrs. Kirsch will contact Pittsburg Tank and Tower and arrange for these inspections to be completed as soon as possible.
- Mrs. Kirsch discussed how work orders for water issues are handled using the software the city has in place. Mrs. Garrett has been working closely with Mr. Lumpkin to finetune the work order process and in doing that she has found the prior procedure was not completely accurate. Mrs. Garrett has received training from the software company on the correct way to process work orders and has also trained Mr. Lumpkin and Mrs. Setser on

these procedures. The hope is that this will help cut down the water loss percentage even more.

Item 9: City Manager's Report

- Mrs. Kirsch let the council know that she has received the tax digest from the county and will be working on sending out property tax bills in the coming days.
- Mrs. Kirsch notified the council that she received a phone call from the owner of 7045 Reinhardt College Parkway about the past due property tax on that property. Mrs. Kirsch now has a mailing address, email, and cell phone number for the owner. Mrs. Kirsch told Ms. Erra that the property is in derelict condition and that something needs to be done to bring it back to acceptable living conditions. The owner told Mrs. Kirsch that she is working on plans to improve the property and that she hired a company to keep the grass cut.
- Mrs. Kirsch had a conference call with VC3 who is IT support for the city. In that call it was stressed that one other computer at city hall is nearing the end of its warranty period. Mrs. Kirsch requested that the council approve a new computer that will be installed by VC3 for \$1,480.00. VC3 also advised that the server is nearing the end of its warranty period, but they could possibly do a software upgrade instead of replacing the computer. A motion was made to approve a new computer for the office by Councilmember Brown and seconded by Councilmember Bosch and approved by all members present. Mrs. Kirsch will update the council on the server issue.
- Mrs. Kirsch has been gathering quotes to replace the Welcome to Waleska signs. Mrs. Kirsch and Mr. Newberry had gone to each sign and found that there is severe rot. A motion was made by Councilmember Bosch to allow Mrs. Kirsch to spend up to \$2,000.00 per sign, seconded by Councilmember Cochran and approved by all members present. These funds would come out of the SPLOST budget which Mrs. Kirsch has confirmed with JAT is acceptable.
- Mrs. Kirsch received an email from Cherokee County Development Service Department stating they are in the process of reviewing plans to renovate Fire & EMS station #12 located on Fincher Road.
- Mrs. Kirsch asked the council to approve the signing of the Permitted Use Verification for property located at 471 Grady Street. The letter was drafted by the Planning & Zoning Department of Cherokee County. A motion was made for the mayor to sign this letter by Councilmember Bosch, seconded by Councilmember Cochran and approved by all members present. Mrs. Kirsch will send this back over to Cherokee County tomorrow.

- Mrs. Kirsch let the council know that she had received a call from a homeowner at Sardis Circle last week complaining about her water pressure and that she was concerned about the new homes being built on this road. Mrs. Kirsch had Mr. Lumpkin go out that day and take a pressure test which showed a PSI of 119, which is acceptable.

Item 10: City Attorney's Report
None

Item 11: Mayor's Report

- Madam Mayor stated that the 9-11 dinner went very well and there was a good turnout.
- Madam Mayor had received a call from the owners of Butter and Milk restaurant requesting that they be allowed to play music. The ordinance states that they can play music up till midnight. Others in the room said they have heard the music, but the mayor will confirm with them what the ordinance says.

Item 12: Council Remarks
None

Item 13: Adjourn Regular Council Meeting

APPROVED THIS 6th DAY OF October, 2025.

Mary Helen Lamb
Mary Helen Lamb, Mayor

Attest: Kim Kirsch
Kim Kirsch, City Clerk